EMERGENCY PROCEDURES

Document 11.2 (A) (Rev. 1) 26-Feb-2021

Comfort General Contracting Corp. requires Emergency Procedures should to be established for collapses of structures, fire, explosions and critical injury.
Slow response, lack of resources, or absence of trained personnel can lead to chaos in an emergency. To minimize losses, especially fatalities and injuries, personnel must know their responsibilities, know the procedures to follow, and be able to communicate in an emergency.

Ehsan Yazdanpanah
President

Review Date:
Reviewed By:



Approval
Signature

First Aid and Medical Services

Bodily Injury – Fatality

First aid and medical services must meet the minimum requirements under the applicable regulations. Employees must know

- Where to find first aid stations.
- How to identify qualified first aiders.
- The procedures for transporting injured workers.
- Who will provide first aid training and who has a valid first aid certificate.
- How to record injuries and illness.

1. **Lockout Site**
2. Alarm **Supervisor** (Foreman) and **First Aid trained** crew immediately
3. For **minor injuries**, contact Ehsan at 416.856.7946 x1 (for after hours use x9) and trained crew to provide **FIRST AID to the injured, immediately**. More **Serious or critical injuries, proceed** to **#4**
4. The Supervisor or senior trained staff should **immediately call 9-1-1**
5. The First Aid trained crew should immediately **provide FIRST AID**
6. When **Ambulance** (if required) arrives, the Supervisor or most senior staff must **direct them immediately to the injured person(s)**
7. Fill up Documents **10.2 (A) and 10.3 (A)** and submit for management for submission to MOL, WSIB or Insurance purposes.

Structure Collapse

Bodily Injury – Property Damage – Fatality – Explosion – Chemical Release

Supervisor or Foreman to

1. Order Emergency **Evacuation** to Municipal Sidewalk and keep calm
2. Access Document **11.3 (A) – Emergency Numbers**
3. **Call 416.856.7946 x7** (for after hours use x9)
4. Ask for **head count** on site. If **no one is hurt, skip to #9**
5. For **minor injuries**, contact Ehsan at 416.856.7946 x1 (for after hours use x9). More **Serious or critical injuries, proceed to #6**.
6. The Supervisor or senior trained staff should **immediately call 9-1-1**
7. The First Aid trained crew should immediately **provide FIRST AID**
8. When **Ambulance** (if required) arrives, the Supervisor or most senior staff must **direct them immediately to the injured person(s)**
9. When **Fire Department** (if required) arrives, the Supervisor or most senior staff must **direct them immediately to the area of collapsed structure**
10. Fill up Documents **10.2 (A) and 10.3 (A)** and submit for management for submission to MOL, WSIB or Insurance purposes.

Fire & Explosion

Bodily Injury – Property Damage – Fatality – Chemical Release

Supervisor or Foreman to

1. Order Emergency **Evacuation** to Municipal Sidewalk and keep calm
2. Access Document **11.3 (A) – Emergency Numbers**
3. **Call 416.856.7946 x7** (for after hours use x9)
4. Ask for **head count** on site. If **no one is hurt, skip to #9**
5. For **minor injuries**, contact Ehsan at 416.856.7946 x1 (for after hours use x9). More **Serious or critical injuries, proceed to #6**.
6. The Supervisor or senior trained staff should **immediately call 9-1-1**
7. The First Aid trained crew should immediately **provide FIRST AID**
8. When **Ambulance** (if required) arrives, the Supervisor or most senior staff must **direct them immediately to the injured person(s)**
9. **If risk of Explosion** exists, **divert traffic** and **keep workers and public** at least **200 ft away** from building and **Call 9-1-1 Immediately**, **skip to #10**
10. **Trained Crew** should reach **Fire Extinguisher,** if safe, and **put down fire; if unsuccessful, CALL 9-1-1 Immediately**
11. When **Fire Department** (if required) arrives, the Supervisor or most senior staff must **direct them immediately to the area of Fire (Explosion)**
12. Fill up Documents **10.2 (A) and 10.3 (A)** and submit for management for submission to MOL, WSIB or Insurance purposes.